

**Regular Town Board Meeting
Town of Del Norte, Colorado
May 9, 2018**

The Board of Trustees of the Town of Del Norte, Rio Grande County, State of Colorado, met in regular session on May 9, 2018 in the Board Meeting Room, 140 Spruce Street, Del Norte, Colorado at the hour of 7:00 p.m. There being present at the **CALL OF THE ROLL** the following persons:

ROLL CALL:

Town Board present: Trustee Bob Muncy, Trustee Mark Ulrich, Mayor Pro Tem Annette Archuleta, Trustee Tony Dinger, Trustee Gary Sabrowski and Trustee Sam Scavo, Mayor Chris Trujillo absent. Mayor Pro-tem declared a quorum present.

MINUTES:

Mayor Pro tem Annette Archuleta made the motion to approve the Regular Board minutes for April 11, 2018 Board Meeting Trustee Tony Dinger seconded the motion. Roll call vote: All Ayes, Mayor declared motion carried.

CITIZENS COMMENTS:

CONSENT AGENDA

Chief Fresquez stated that his department has been still busy with burglaries they just had four more reported. His new officer Cassandra is out doing code enforcement. **Public Works** Kevin reported they did have to jack hammer a new water line for the new home on Seventh Street. The water leak on Cherry Street is on property owner side and they have been notified. Water consumption is up people started watering their lawns. Trash day went very well we hauled off seven dumpsters of trash. The waste tire collection went very well; they were done reaching their limit by early morning. **RG Engineers**-Rick Goncalves updated the Board on the sewer project they did receive comments back from CDPHE and they have already been addressed and submitted to them. Motion was made by Trustee Gary Sabrowski to approve the consent agenda, seconded by Trustee Mark Ulrich. Roll call all ayes, Mayor declared motion carried.

UNFINISHED BUSINESS

Del Norte Town Code-Animal Regulations-Commissioner John Barton stated that they held Public Hearing on Animal regulation on allowance of chickens in town. There were no oppositions of allowing them in Town; ordinance will be presented at the June meeting for Town Board recommendations.

NEW BUSINESS

Recognition of outgoing Trustee Mark Ulrich-Mayor Trujillo presented Mark with a clock thanking him for 20 years of serving on Town Board. Mark thanked everyone for his support and that it was a real honor to represent the Town.

Oath of Office- Attorney Farish gave the oath for Trustee to Annette Archuleta, Bob Muncy, and newest Trustee Laura Anzalone.

Resolution 2-2018-Appointment of Office-Dates and Times-Motion was made by Mayor Protem Annette Archuleta to adopt Resolution 2-2018, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

Appointment of Town Board member to Planning Commission-Motion was made by Trustee Tony Dinger to appoint Trustee Bob Muncy to Planning Commission, seconded by Trustee Gary Sabrowski. Roll call: All ayes, Mayor declared motion carried.

Appointment of Mayor Protem-Motion was made Trustee Gary Sabrowski to appointment Annette Archuleta as Mayor Protem, seconded by Trustee Bob Muncy. Roll call: All ayes, Mayor declared motion carried.

Special Events Permit-Del Norte Covered Wagon Days Parade-Motion was made by Mayor Pro-tem Annette Archuleta to approve the Special Events permit, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

Special Events Permit-Del Norte Chamber Street Closure for Trails Showcase-Motion was made by Trustee Gary Sabrowski to approve the Special Events permit, seconded by Mayor Annette Archuleta. Roll call: All ayes, Mayor declared motion carried.

Special Events Permit-Del Norte Chamber Street Closure for Trails Showcase for Alcohol-Motion was made by Mayor Protem Annette Archuleta to approve the Special Events permit, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

Special Events Permit-Del Norte Chamber Street Closure for Trails Showcase for Alcohol-Motion was made by Mayor Protem Annette Archuleta to approve the Special Events permit, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

Tin Cup Liquor License Renewal-Motion was made by Trustee Tony Dinger to approve the Tin Cup Liquor renewal, seconded by Mayor Pro tem Annette Archuleta. Roll call: All ayes, Mayor declared motion carried.

Transfer of Ownership –Windsor Hospitality Group, LLC- Motion was made by Mayor Protem Annette Archuleta to allow the transfer of ownership from Whitehead Management Group, LLC to Windsor Hospitality, Group, and LLC, seconded by Trustee Gary Sabrowski. Roll call: All ayes, Mayor declared motion carried.

Special Events Permit-Narcisco Rodriquez- Graduation Party Street Closure -Motion was made by Mayor Protem Annette Archuleta to approve the Special Events permit, seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

COMMITTEE REPORT

Board of Adjustment Letters of Interest- the Town Board received four letters of interest from residents that would like to be considered for BOA. Motion was made by Mayor Protem Annette Archuleta to set Special Board to interview applicants on June 13, 2018 at 6:00 p.m., seconded by Trustee Tony Dinger. Roll call: All ayes, Mayor declared motion carried.

Del Norte Chamber update- Will Kruetzer gave an update on the upcoming event of the Trails Showcase they will be having a live band. Monday they will be doing trail rides around the area.

Del Norte School Update- Attorney Farish mentioned that the School needs to open discussion with the Town on annexation for services.

Summer movies in the Park-Administrator Martinez mentioned that the Town has been in violation of copy right laws in showing movies in the park without a license. Swank Movies Productions offer a discount to show five movies at \$185.00 a movie. Most movies run anywhere from \$225.00 to \$425.00 a movie. Motion was made by Mayor Protem Annette

Archuleta to pay for five movies in the park for this summer, seconded by Trustee Gary Sabrowski. Roll call: All yes, Mayor declared motion carried.

ATTORNEY REPORT

New Board Orientation-Town Board 101- Town Board will meet on May 21, 2018 at 2:00 p.m. to refresh and bring new board member update on the dos and don'ts of a public official.

EXECUTIVE SESSION:

Motion made 8:25 p.m. to go into executive session and the topic of discussion will be for the purpose of determining positions relative to matters that maybe subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS 24-6-402 (4)(e) and to discuss the purchase, acquisition, lease, transfer, or sale of real, personal or other property interest under CRS Section 24-6-402(4)(a), and a conference with Town Attorney for the purpose of receiving legal advice on specific legal question under CRS 24-6-402(4)(b).

The time is approximately; 9:05 p.m. and the executive session have been concluded. The participants in executive session were: Trustee Sam Scavo, Trustee Laura Anzalone; Mayor Chris Trujillo, Trustee Bob Muncy, Trustee Gary Sabrowski, Trustee Tony Dinger, Mayor Protem Annette Archuleta, Town Administrator Bernadette Martinez, Chief of Police Robert Fresquez, and Public Works Kevin Larimore. For the record, if any person who participated in the executive session believes that they substantial discussion of any matter not included in the motion to go into the executive session occurred during the executive session, or that improper action occurred during the executive session in violation of the Open Meeting Law, I would ask that you state your concerns for the record. No concerns stated.

Action on items in Executive Session:

RG and Associates, LLC

Motion was made by Mayor Protem Annette Archuleta to terminate contract with RG and Associates for convenience as stated in the contract, seconded by Trustee Gary Sabrowski. Roll call; Yes, Mayor declared motion carried.

Bill Miller Property proposal-Motion was made by Mayor Protem Annette Archuleta to accept Bill Millers offer, to purchase two acres of land from the Town for \$2000.00 in return for giving the Town an easement to cross his property for the sewer line extension. Motion was seconded by Trustee Bob Muncy. Roll call: All yes, Mayor declared motion carried.

Element Engineering On-call Service-Motion was made by to Trustee Tony Dinger to accept Element Engineering on-call services for engineering services for the Town, seconded by Trustee Bob Muncy. Roll call: All yes, Mayor declared motion carried.

Element Engineering-Sewer Project-Motion was made Trustee Bob Muncy to have Element Engineering take over the sewer project, seconded by Trustee Tony Dinger. Roll call: Roll Call: All yes, Mayor declared motion carried.

Motion was made by Trustee Gary Sabrowski to have Mayor Pro Annette Archuleta sign the engineering agreement with Element Engineering, seconded by Trustee Tony Dinger. Roll call; All yes, Mayor declared motion carried.

ADJOURNMENT

With no further business the meeting was adjourned.

Submitted and approved this 13th of June 2018.